



Republic of the Philippines
Presidential Communications Operations Office

Philippine Information Agency

PIA Bldg, Visayas Avenue, Diliman, Q.C. 1128, Metro Manila, Philippines
Tel. No. 920-1224, Fax No. 928-6917, www.pia.gov.ph

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The **PHILIPPINE INFORMATION AGENCY (PIA)**, is inviting duly licensed bidders to apply for eligibility and to bid for the hereunder project:

Name of Project	:	Procurement/Acquisition of Janitorial Services
Brief Description	:	Provision of Fifteen (15) Janitors for the PIA Central Office in Visayas Avenue, Quezon City
Approved Budget for the Contract (ABC)	:	Php 2,300,000.00
Source of Funding	:	Republic Act no. 10147, GAA Fiscal Year 2015
Contract Duration	:	Three (3) years – (April 2015 to April 2018)
Contact Number	:	920-43-38 (telefax)

The eligibility check shall use non-discretionary “pass/fail” criteria. Only bids from bidders who pass the eligibility check will be opened.

Prospective bidders should have experience in a similar project within the last three (3) years and should have at least 200 janitors/maintenance attendants for its manpower pool. Bid documents may be obtained starting January 23, 2015 until March 3, 2015 upon completion of the following requirements:

- a) Submission of Existing Client Listing to the PIA BAC Secretariat – Prospective bidders should have ten (10) current clients composed of at least five (5) government agencies.
- b) Payment of a non-refundable fee of **Three Thousand Five Hundred Pesos Only (Php3,500.00)** to the PIA Cashier Section, 3/F PIA Bldg., Visayas Avenue, Diliman, Quezon City.

The PIA will hold a Pre-Bid Conference open to all prospective bidders on February 16, 2015 at 2:00p.m. at the PIA Conference Room, 3F PIA Bldg., Visayas Avenue, Quezon City.

Deadline for submission of bids & eligibility requirements is on March 3, 2015 on or before 12:00n at the BAC Secretariat. Late bids shall not be accepted. Bid opening will be on the same date, March 3, 2015 at 1:30pm at the PIA Conference Room, 3F PIA Bldg., Visayas Avenue, Quezon City.

The Bids and Awards Committee of the Philippine Information Agency reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract awards, without thereby incurring any liability to the affected bidder or bidders.


All particulars relative to the abovementioned bidding shall be governed by the pertinent provisions of RA 9184 and its Implementing Rules and Regulations (IRR).

For further information, please refer to:

MR. ABDULLAH G. MAMACOTAO
Head, BAC Secretariat
2F Administrative Division, PIA Central Office
Visayas Avenue, Diliman, Quezon City
Tel Nos: (02) 920-4345 and 920-4339
Email Address:


RIZA J. BALDORIA
Regional Director, NCR
Chairman, Bids and Awards Committee

Approved:


JOSE MARI M. OQUIÑENA
Director-General
Head of Procuring Entity